

### **3. THE COUNCIL MEETING**

#### **3.1 Functions of the Council**

The functions of the Full Council are set out in Part 2 of the Constitution.

#### **3.2 Council Meetings**

There are three types of Council meeting:

- (a) the Annual Meeting;
- (b) ordinary meetings;
- (c) extraordinary meetings.

These are conducted in accordance with the Council Procedure Rules set out in Part 4 of this Constitution.

#### **3.3 Chairman of the Council Meeting**

The Mayor will be elected by the Council annually and will have the following responsibilities:

- 1. To uphold and promote the purposes of the Constitution, and to interpret the Constitution when necessary;
- 2. To preside over meetings of the Council so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community;
- 3. To ensure that the Council meeting is a forum for the debate of matters of concern to the local community and, at which, Members are able to hold the Executive to account;
- 4. To promote involvement in the Council's activities;
- 5. To attend such civic and ceremonial functions as the Council and he or she determines appropriate following consultation with the Leader.

#### **3.4 Deputy Mayor**

The Deputy Mayor will be appointed by the Council annually and will exercise the functions and duties of the Mayor in his or her absence.